



Courses Prospectus

Session 2015-2016

Global Institute of Management & Technology

3rd Floor, B-93B, Opp. State Bank of India, Sector-2, Noida-201301.

Tel.: 0120-4554045, E-mail: info@gimtnoida.net Website: www.gimtnoida.net

Dear Student,

We congratulate you on choosing Global Institute to enhance your educational qualification through its Distance Learning Program.

The following modes are offered by the GIMT:

1. **Distance Learning**
 - 1.1. **Correspondence Mode (Without Personal Contact Programme)**
 - 1.2. **Distance Learning Mode (With Personal Contact Programme)**
2. **E-Learning Mode – Online Programmes**

- **Admissions to Distance Learning and E-Learning Programmes.**

Admissions to Distance and E-Learning Programmes are open throughout the year. However, the following schedule is maintained:-

(a) Students registered after August (upto 28th Feb), will be eligible to appear in examinations to be held in June.

(b) Student registered after March (upto 31st Aug), will be eligible to appear in examinations to be held in December.

- **Payment of Fees.**

The fees can be paid in one lump sum to avail a further 3% discount or alternatively it can be paid in installments. Fee includes the cost of Students Study Material (SSM), Assignments and Examination Fee. Recommended Books are at additional cost.

- Confirmation e-mail of receipt of application will be forwarded to applicants within 10 days by GIMT. Subsequent correspondence/enquiries may kindly be made with GIMT as per contact details given on Page 4.
- Fees for subsequent Semesters are to be forwarded directly to Global Institute by 30 June or 31 December as applicable, after that late fees will be levied as per rules.
- **Personal Contact Programme (PCP):** The PCP is available with Distance Learning Mode only. Approximately ten Classes are held on Sundays. Alternatively, students can enroll for End Term Mode PCP. This PCP is for 7 days and is conducted about 10 days prior to the examination, if there are adequate students.
- **Assessment / Weightage of marks:** Assignment 30%, Examination 70%. Students need to ensure that their assignments are submitted by 30th May and 30th November for January & July sessions respectively.
- Transfer from Correspondence Mode to Distance Learning/e-Learning Mode or vice versa is permissible after paying an additional fees.
- **Examinations:** These are conducted twice a year in the month of June and December for January and July session respectively. Examinations are normally held in the second week of the month and likely to be conducted over a period of fortnight. Date sheet for the examination is displayed on the GIMT website twenty days prior to the examination.
- Learning is a never ending process & there is no age for it. Your eagerness to improve your educational qualifications is an indicator of these two aspects. We would like to assure you that our Endeavour will be to help you in this mission of yours. Dispatch the enclosed University Enrollment Form to : Administration Wing, Global Institute of Management & Technology, 3rd Floor, B-93B, Opposite State Bank of India, Sector-2, Noida -201301 (U.P.)

With Best Wishes,
A K Gupta
Chairman, GIMT.

Appendix A

S.No.	Name of The Courses	Years	Mode	Eligibility
COMPUTER SCIENCE STREAM				
1	Master of Computer Application (MCA)	3	Yr/Sem	Graduation
2	Master of Science (CS/IT)	2	Yr/Sem	Graduation
3	Master of Science (Multimedia and Animation)	2	Yearly	Graduation With Relevant Subject
4	Bachelor of Computer Application (BCA)	3	Yr/Sem	10+2
5	Bachelor of Science (CS/IT)	3	Yr/Sem	10+2
6	Bachelor of Science (Multimedia and Animation)	3	Yearly	10+2
7	PG Diploma in Computer Application (PGDCA)	1	Yr/Sem	Graduation
8	PG Diploma in Hardware and Networking	1	Yearly	Graduation
9	PG Diploma in Cyber Law	1	Yearly	Graduation
10	Diploma in Computer Application (DCA)	1	Yearly	10+2
11	Diploma in Cyber Law	1	Yearly	10+2
MANAGEMENT STREAM				
1	Master of Business Administration (MBA)	2	Yr/Sem	Graduation
2	Master of Business Administration Executive (EMBA)	1	Yr/Sem	Graduation with 3 Yrs Work Experience
3	Bachelor of Business Administration (BBA)	3	Yr/Sem	10+2
4	PG Diploma in Business Management (PGDBM)	1	Yr/Sem	Graduation
5	PG Diploma in International Business (PGDIB)	1	Yearly	Graduation
6	PG Diploma in Supply and Chain Management	1	Yearly	Graduation
7	PG Diploma in Rural/Urban Management	1	Yearly	Graduation
8	PG Diploma in Quality Management	1	Yearly	Graduation
9	PG Diploma in Production Management	1	Yearly	Graduation
10	PG Diploma in Journalism and Mass Communication	1	Yearly	Graduation
11	PG Diploma in Retail Management	1	Yearly	Graduation
12	Diploma in Business Management	1	Yearly	10+2
13	Diploma in Marketing Management	1	Yearly	10+2
14	Diploma in Retail Management	1	Yearly	10+2
ARTS/ COMMERCE STREAM				
1	Master of Arts (Hindi/ English/ Sanskrit/ Urdu/ History/ Political Science/ Economics/ Sociology/ Public Administration/ Psychology/ Philosophy)	2	Yearly	Graduation With Relevant Subject
2	Master of Arts (Geography/ Home Science/ Social Work)	2	Yearly	Graduation With Relevant Subject
3	Master of Arts (Journalism and Mass Communication/ Fine Art)	2	Yearly	Graduation With Relevant Subject
4	Master of Arts (Physical Education/ Education)	2	Yearly	Graduation With Relevant Subject
5	Master in Library & Information Science (MLIS)	1	Yearly	B.L.I.S.
6	Master of Social Work (MSW)	2	Yearly	Graduation

7	Bachelor of Arts (General)	3	Yearly	10+2
8	Bachelor of Arts (Hindi/ English/ Sanskrit/ Urdu/ History/ Political Science/ Economics/ Sociology/ Public Administration/ Psychology/ Philosophy)	3	Yearly	10+2
9	Bachelor of Arts (Geography/ Home Science/ Social Work)	3	Yearly	10+2
10	Bachelor of Arts (Journalism and Mass Communication/ Physical Education/ Education/ Fine Art)	3	Yearly	10+2 with Relevant Subject
11	Bachelor in Library & Information Science (BLIS)	1	Yearly	Graduation
12	Bachelor of Social Work (BSW)	3	Yearly	10+2
13	Master of Commerce (MCOM - ABST / EAFM)	2	Yearly	B.Com
14	Bachelor of Commerce (BCOM)	3	Yearly	10+2 (Commerce/Science)
15	B.Com Hons. (Accounting and Finance/ Finance and Market/ Banking and Insurance)	3	Yearly	10+2 (Commerce/Science)
VOCATIONAL COURSES				
1	Diploma in Export and Import Management	1	Yearly	10th
2	Diploma in Secretarial Practice and Office Management	1	Yearly	10th
3	Diploma in Customer Relationship Management	1	Yearly	10th
4	Diploma in Interior Designing	1	Yearly	10th
5	Diploma in Fashion Designing	1	Yearly	10th
6	Diploma in Textile Designing	1	Yearly	10th
7	Diploma in Printing Technology	1	Yearly	10th
8	Diploma in Food Production	1	Yearly	10th
9	Diploma in Quality Management	1	Yearly	10th
10	Diploma in Carpet Technology	1	Yearly	10th
11	Diploma in Vastu Shastra	1	Yearly	10th
12	Diploma in Library Science	1	Yearly	10th
13	Diploma in Web Designing	1	Yearly	10th
14	Diploma in Hair Stylist and Hair Care	1	Yearly	10th
15	Diploma in Nutrition and Health Management	1	Yearly	10th
16	Diploma in Garment Construction and Embroidery	1	Yearly	10th
17	Diploma in Hotel Management	1	Yearly	10th
18	Diploma in Editing and Sound Recording	1	Yearly	10th
19	Diploma in Music Teacher Training	1	Yearly	10th
20	Diploma in Early Childhood Care and Education	1	Yearly	10th
21	Diploma in Nursery Primary Teacher Training (NPTT)	2	Yearly	10+2
22	Diploma in Nursery Teacher Training (NTT)	2	Yearly	10+2
23	Industrial Trade Certificate in House Hold Electrical	2	Yearly	10th
24	Industrial Trade Certificate in Motor Winding	2	Yearly	10th
25	Industrial Trade Certificate in Motor Mechanic - 2	2	Yearly	10th
26	Industrial Trade Certificate in Draughtsman	2	Yearly	10th
27	Industrial Trade Certificate in Auto Cad	2	Yearly	10th
28	Industrial Trade Certificate in Motor Mechanic - 4	2	Yearly	10th

29	Industrial Trade Certificate in CNC Machine	2	Yearly	10th
30	Industrial Trade Certificate in AC & Refrigeration	2	Yearly	10th
31	Industrial Trade Certificate in Mechanical Fitter	2	Yearly	10th
32	Industrial Trade Certificate in Diesel Mechanic	2	Yearly	10th
33	Industrial Trade Certificate in Carpentry	2	Yearly	10th
34	Industrial Trade Certificate in Marine Mechanical Fitter	2	Yearly	10th
LAW STREAM				
1	LLM	2	Yearly	LLB
2	LLB	3	Yearly	Graduation
3	LLB	5	Yearly	10+2
4	PG Diploma in Law	1	Yearly	LLB
5	PG Diploma in Intellectual Property Rights	1	Yearly	LLB
6	PG Diploma in Forensic Science and Law	1	Yearly	LLB
7	PG Diploma in Human Rights	1	Yearly	LLB
8	PG Diploma in Juvenile Jurisprudence and Juvenile Justice System	1	Yearly	LLB
9	PG Diploma in Environmental Laws and Practice	1	Yearly	LLB
10	PG Diploma in Alternative Dispute Resolution	1	Yearly	LLB
SCIENCE STREAM				
1	M.Sc (Physics/Chemistry/Mathematics/Biology/Botany/Zoology)	2	Yr/Sem	B.Sc with Relevance Subjects
2	M.Sc (Biotechnology/ Microbiology/ Bio-Chemistry/ Environmental Science/ Geology/ Fire Safety and Hazard Management/ Tele-Communication/ Electronics/ Hotel Management and Catering Technology/ Hotel and Tourism Management/ Interior Designing/ Fashion Designing)	2	Yr/Sem	B.Sc with Relevance Subjects
3	B.Sc (PBZ/ CBZ/ PCB/ PCM)	3	Yearly	10+2(Science)
4	B.Sc (Bio-Technology/ Microbiology/ Bio-Chemistry/ Botany/ Zoology/ Geology/ Physics/ Chemistry/ Mathematics/ Statistics/ Fire Safety and Hazard Management/ Environmental Science/ Tele-Communication/ Electronics/ Hotel Management and Catering Technology/ Hotel and Tourism Management/ Interior Designing/ Fashion Designing)	3	Yearly	10+2 (Science)
5	PG Diploma in Fire Safety and Hazard Management	1	Yearly	Graduation
AGRICULTURE STREAM				
1	M.sc. Horticulture/Agriculture	2	Yearly	B.Sc With Relevant Subject
2	B.sc. Horticulture/Agriculture	4	Yearly	10+2 With Science
3	Diploma in Agricultural and Horticulture Management	2	Yearly	10+2
4	Diploma in Argofarm Management	2	Yearly	10+2
PARAMEDICAL PROGRAMMES				
1	Master in Physiotherapy (MPT) (Orthopaedics/ Neurological Science/ Cardio pulmonary Science/ Community Based Rehabilitation/ Paediatrics/ Sport)	2	Yearly	BPT With Relevant Subject
2	Master of Science (Medical Laboratory Technology)	2	Yearly	B.Sc with Relevance Subjects
3	Master of Science (Radiology and Imaging Technology)	2	Yearly	B.Sc with Relevance Subjects

4	Master of Science (Naturopathy and Yoga Science)	2	Yearly	B.Sc with Relevance Subjects
5	Bachelor in Physiotherapy (BPT)	4	Yearly	10+2 With PCB
6	Bachelor of Science (Medical Laboratory Technology) (BSCMLT)	3	Yearly	10+2 With PCB
7	Bachelor of Science (Radiology and Imaging Technology)	3	Yearly	10+2 With PCB
8	Bachelor of Science (Naturopathy and Yoga Science)	4	Yearly	10+2 With PCB
9	Diploma in Nutrition and dietician	2	Yearly	10+2 With PCB
10	Diploma in Ayurvedic Pharmacy	2	Yearly	10+2 With PCB
11	Diploma in Dental Technician	2	Yearly	10+2 With PCB
12	Diploma in X-Ray Technician	2	Yearly	10+2 With PCB
13	Diploma Speech and Hearing	2	Yearly	10+2 With PCB
14	Diploma in Medical Lab Technology	2	Yearly	10+2 With PCB
15	Diploma in Operation Theatre Technology	2	Yearly	10+2 With PCB
16	Diploma in X-Ray Radiology Technology	2	Yearly	10+2 With PCB
17	Diploma in Health and Sanitary Inspector	2	Yearly	10+2 With PCB
18	Diploma in Yoga and Natural Therapy	2	Yearly	10+2 With PCB
19	Diploma in Live Stone and Veterinary Science	2	Yearly	10+2 With PCB
20	Diploma in Physiotherapy (DPT)	2	Yearly	10th
ENGINEERING STREAM				
1	M.Tech (Civil/ Mechanical/ Electrical/ Chemical/ Automobile/ Electronics & Electricals/ Electronics & Communication/ Architectural Assistantship)	4	Semester	B.Tech or M.Sc in Relevant Field
2	B.Tech (Civil/ Civil and Architecture / Mechanical/ Electrical/ Chemical/ Automobile/ Electronics & Electricals/ Electronics & Communication/ Telecommunication/ Computer Science/ Mining/ Biotechnology/ Architectural Assistantship)	8	Semester	10+2 With Science
3	Diploma (Civil/ Civil and Architecture /Mechanical/ Electrical/ Chemical/ Automobile/ Electronics & Electricals/ Electronics & Communication/ Telecommunication/ Computer Science/ Mining/ Biotechnology/ Architectural Assistantship)	6	Semester	10th

Appendix B

Fees Schedule:

- The fee will be accepted through Cash/ Cheque/ Card or Demand Draft drawn in favour of “**GLOBAL INSTITUTE OF MANAGEMENT AND TECHNOLOGY**”, payable at Noida.
- GIMT reserves the right to revise the fee. If revised, will be communicated to the students before the due date of progression to next year.
- Student has to pay the form processing fee, i.e., Rs. 500 while submitting the documents for admission processing.
- In case of rejection of Admission form (on account of non-fulfillment of eligibility criterion as per the policy for the session), the processing charges (30 % of the Fee) will be deducted and the remaining fee will be refunded to the candidate at his/her mailing address within one month from the date of receipt at GIMT.
- If an application for cancellation of admission is received at the GIMT before processing the form, only form handling charges will be deducted from the fee. Balance fee will be refunded to the candidate at his/her mailing address within one month from the date of receipt of his/her application at the GIMT. However, if an application for the cancellation of admission is received at the GIMT after the exams notifications, no fee will be refunded to the student in any case.
- You will get all your enrollment details once your form gets approved from the university. This is the moment you will get your **STUDENT LOGIN** and you will become eligible to check out your details on the portal itself.

Admission Procedure:

- We appreciate your decision of choosing Global Institute of Management & Technology for your further education needs. You can **DOWNLOAD AN APPLICATION FORM** from the website and share the scanned copy with us.
- Special care should be taken to fill up the form legibly and without overwriting in black / blue ink and in capital letters only. No columns should be left blank. **Only the duly completed forms along with requisite fees are accepted by GIMT.** Required eligibility documents duly attested are to be attached. No forms will be accepted without eligibility documents.
- In case the proof of eligibility (i.e. attested copies of final year mark sheets / graduation degree certificate) is not furnished with the form, provisional admission will be granted, at the University's discretion, which will be confirmed upon submission of the same.
- Students has to provide following documents as prescribed below :
 - **4 Passport size photographs**
 - **Self attested (required) educational documents.**
 - **ID & address proof.**

Examination Procedure:

- For the courses that are pursued in semester mode, the examinations will be conducted twice in a year, normally in June & December.
- The Medium of Examination will be English only.
- The Examination will be held only at all our approved and authorized centres.
- The Examination Schedule will be displayed on GIMT website and also at our approved and authorized centres before the commencement of Examination.

- The Examination Schedule and Admit Card will be provided directly to the students / centers at their e-mail address. If a candidate does not receive any information in reference to the above he/she should immediately contact the GIMT office.
- In some cases candidate/s are given provisional roll numbers as the eligibility documents are either not submitted or are under verification. However, it is not a confirmation of his/her admission, and the admission can be cancelled in case any deficiency is found at any stage.

NOTE :

1. A learner can attend the counselling sessions, submit assignments, and interact with the Programme Incharge, Counsellors and other fellow students at his/her study centre.
2. A learner will collect his/ her study material (if not given at the time of admission), submit his/ her assignment and will check about his/her schedule of examination at his/ her respective programme/ Study Centre.
3. Each learner will be provided with a programme guide, which shall give details of the Programmes of study and practicals, distribution of marks for term end examination and internal assessment and rules relating to examination.
4. The candidates would be admitted at a study centre if there are sufficient numbers of admission seekers in a Programme. However, if there are not adequate number of admission seekers at a study centre, they may be admitted at other centre where there are sufficient numbers of admission seekers available if he/she wishes to do so.

Some useful information links:

Information Type	Link to the specified information
GIMT Website	http://www.gimtnoida.net
Downloads (Forms) Section	http://www.gimtnoida.net/downloads
Contact Details of Alumni	http://www.gimtnoida.net/contact-us
Student Login/ Verification	http://www.gimtnoida.net/studentsection
Fees Payment/ Online Admission	http://www.gimtnoida.net/studentsection/feepay

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